

Returns must be agreed with us before goods are sent back. Email this form to sales@hsil.co.uk and we will reply with a returns number. Goods made to order cannot be returned.

1. Your details

Company

Contact name

Email

Telephone

Order or invoice number

Delivery date

2. The goods

Product, code and quantity

3. Reason for return

- ☐ Damaged in transit
 ☐ Incorrect item sent
 ☐ Faulty
 ☐ Ordered in error
☐ No longer required
 ☐ Other

Details. Are the goods unused and in their original packaging?

Standard goods may be returned within 14 days of receipt, by agreement. Unless the goods are faulty or we sent the wrong item, you pay carriage both ways and a handling charge may apply.

Signed

Date

Name

Position

For office use

Returns number

Authorised by

Date

Credit note number